

**PERE MARQUETTE CHARTER TOWNSHIP
2018 General Appropriations Act**

The Pere Marquette Charter Township Board resolves:

SECTION 1: Title--This resolution shall be known as the Pere Marquette Charter Township **2018** General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCL 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on December 1, 2017, and a public hearing on the proposed budget was held on December 12, 2017.

SECTION 3: Millage Levy – The Pere Marquette Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 2.85 mills for township operations, and voter authorized millage of .29 mills for public transportation. The millage for township operations is levied at less than the 5 mills authorized by statute.

SECTION 4: Adoption of budget by Department – Pere Marquette Charter Township Board adopts the 2018 budgets for the various funds by Department. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Department. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 5: Payment of Bills – Pursuant to MCL 41.75, all claims (bills) against the Township shall be approved by the Pere Marquette Charter Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 6: Authorized salary, hourly and per meeting/diem rates – Included in the various Departments are amounts of the salary, hourly and per meeting/diem rates for the officials and employees of the Township as set in the Schedule of Salaries and Wages as adopted by the Pere Marquette Charter Township Board.

SECTION 7: Estimated Revenues and Expenditures – Estimated total revenues and expenditures for the various funds of Pere Marquette Charter Township are:

Fund 101 - General Fund			
Beginning fund balance (Audit 12/31/16)			2,550,765
Anticipated ending fund balance (12/31/17)			2,550,765
TOTAL ESTIMATED REVENUES	2,236,088		
APPROPRIATIONS			
Dept 101-Township Board	87,200		
Dept 171-Township Supervisor	94,711		
Dept 173-Administration-Grants & Loans	14,876		
Dept 191-Election Commission	23,708		
Dept 209-Assessor	90,864		
Dept 215-Clerk	79,662		
Dept 228-Web/GIS/Info Technology	10,600		
Dept 247-Board Of Review	2,400		
Dept 248-Tax Abatement Review Board	250		
Dept 253-Treasurer	62,678		
Dept 265-Township Hall & Grounds	135,290		
Dept 276-Cemetery Operation	1,000		
Dept 336-Fire Department	212,150		
Dept 371-Building Official	49,278		
Dept 400-Planning Commission	31,600		
Dept 410-Zoning Board Of Appeals	2,090		
Dept 411-Zoning/Planning Official	34,228		

Dept 441-Dept. Of Public Works	114,984		
Dept 446-Roads & Streets	125,000		
Dept 448-Street Lighting	76,961		
Dept 528-Refuse Collection / Disposal	178,578		
Dept 751-Parks & Recreation Department	149,800		
Dept 850-Employee Benefits	350,100		
Dept 890-Contingency	50,000		
Dept 899-Tax/Tribunal Refunds	5,000		
Dept 965-Transfer To Other Funds	253,080		
TOTAL APPROPRIATIONS	2,236,088		
NET OF REVENUES/APPROPRIATIONS - FUND 101	0		
Anticipated ending fund balance (12/31/18)			2,550,765
<u>Fund 275 - Metro Act Special</u>			
Beginning fund balance (Audit 12/31/16)			54,058
Anticipated ending fund balance (12/31/17)			57,558
TOTAL ESTIMATED REVENUES	3,500		
TOTAL APPROPRIATIONS	0		
NET OF REVENUES/APPROPRIATIONS - FUND 275	3,500		
Anticipated ending fund balance (12/31/18)			61,058
<u>Fund 288 - Transportation System Special</u>			
Beginning fund balance (Audit 12/31/16)			169,443
Anticipated ending fund balance (12/31/17)			169,443
TOTAL ESTIMATED REVENUES	160,000		
TOTAL APPROPRIATIONS	160,000		
NET OF REVENUES/APPROPRIATIONS - FUND 288	0		
Anticipated ending fund balance (12/31/18)			169,443

SECTION 8: Periodic Financial Reports – The Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

SECTION 9: Budget Monitoring – Whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 10: Board Adoption – **Moved** by Enbody, seconded by Nordlund to adopt the foregoing resolution and General Appropriations Act.

Roll call vote: Yes: Rasmussen, Sroka, Keson, Enbody, Piper, and Nordlund.
No: None.
Absent: Kmetz.

Resolution declared adopted.

Adopt 2018 Proposed Sewer and Water Fund Budgets

<u>Fund 590 - Sewer Fund</u>			
Beginning fund balance (Audit 12/31/16)			1,701,226
Anticipated ending fund balance (12/31/17)			1,665,284
TOTAL ESTIMATED REVENUES	476,770		
APPROPRIATIONS			
Dept 536-Transmission & Distribution	99,243		
Dept 538-Administrative & General	382,214		
Dept 850-Employee Benefits	40,740		
TOTAL APPROPRIATIONS	522,197		
NET OF REVENUES/APPROPRIATIONS - FUND 590	(45,427)		
Anticipated ending fund balance (12/31/18)			1,619,857
<u>Fund 591 - Water Fund</u>			
Beginning fund balance (Audit 12/31/16)			4,597,486
Anticipated ending fund balance (12/31/17)			4,563,962
TOTAL ESTIMATED REVENUES	1,223,800		
APPROPRIATIONS			
Dept 536-Transmission & Distribution	162,454		
Dept 538-Administrative & General	1,140,699		
Dept 850-Employee Benefits	58,460		
TOTAL APPROPRIATIONS	1,361,613		
NET OF REVENUES/APPROPRIATIONS - FUND 591	(137,813)		
Anticipated ending fund balance (12/31/18)			4,426,149

Moved by Nordlund, seconded by Piper, to adopt the foregoing 2018 Sewer and Water Fund Budgets.

Roll call vote: Yes: Nordlund, Piper, Enbody, Keson, Sroka, and Rasmussen.
 No: None.
 Absent: Kmetz.

Motion carried.