

**PERE MARQUETTE CHARTER TOWNSHIP  
2017 General Appropriations Act**

The Pere Marquette Charter Township Board resolves:

SECTION 1: Title--This resolution shall be known as the Pere Marquette Charter Township **2017** General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCL 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on November 14, 2016, and a public hearing on the proposed budget was held on November 22, 2016.

SECTION 3: Millage Levy – The Pere Marquette Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 2.85 mills for township operations, and voter authorized millage of .29 mills for public transportation. The millage for township operations is levied at less than the 5 mills authorized by statute.

SECTION 4: Adoption of budget by Department – Pere Marquette Charter Township Board adopts the 2017 budgets for the various funds by Department. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Department. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 5: Payment of Bills – Pursuant to MCL 41.75, all claims (bills) against the Township shall be approved by the Pere Marquette Charter Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 6: Authorized salary, hourly and per meeting/diem rates – Included in the various Departments are amounts of the salary, hourly and per meeting/diem rates for the officials and employees of the Township as set in the Schedule of Salaries and Wages as adopted by the Pere Marquette Charter Township Board.

SECTION 7: Estimated Revenues and Expenditures – Estimated total revenues and expenditures for the various funds of Pere Marquette Charter Township are:

<b>Fund 101 - General Fund</b>			
Beginning fund balance (Audit 12/31/15)			2,353,005
Anticipated ending fund balance (12/31/16)			2,353,005
TOTAL ESTIMATED REVENUES	2,121,720		
APPROPRIATIONS			
Dept 101-Township Board	71,300		
Dept 171-Township Supervisor	92,446		
Dept 173-Administration-Grants & Loans	15,107		
Dept 191-Election Commission	22,700		
Dept 209-Assessor	86,834		
Dept 215-Clerk	69,874		
Dept 228-Web/GIS/Info Technology	10,600		
Dept 247-Board Of Review	2,400		
Dept 248-Tax Abatement Review Board	250		
Dept 253-Treasurer	73,750		
Dept 265-Township Hall & Grounds	131,840		
Dept 276-Cemetery Operation	1,000		
Dept 336-Fire Department	211,050		
Dept 371-Building Official	47,715		
Dept 400-Planning Commission	51,300		
Dept 410-Zoning Board Of Appeals	1,890		
Dept 411-Zoning/Planning Official	33,618		

Dept 441-Dept. Of Public Works	104,954		
Dept 446-Roads & Streets	94,000		
Dept 448-Street Lighting	27,000		
Dept 528-Refuse Collection / Disposal	174,222		
Dept 751-Parks & Recreation Dept	143,950		
Dept 850-Employee Benefits	345,570		
Dept 890-Contingency	50,000		
Dept 899-Tax/Tribunal Refunds	5,000		
Dept 965-Transfer To Other Funds	253,350		
TOTAL APPROPRIATIONS	2,121,720		
NET OF REVENUES/APPROPRIATIONS - FUND 101	0		
Anticipated ending fund balance (12/31/17)			2,353,005
<b><u>Fund 275 - Metro Act Special</u></b>			
Beginning fund balance (Audit 12/31/15)			48,964
Anticipated ending fund balance (12/31/16)			53,464
TOTAL ESTIMATED REVENUES	3,500		
TOTAL APPROPRIATIONS	0		
NET OF REVENUES/APPROPRIATIONS - FUND 275	3,500		
Anticipated ending fund balance (12/31/17)			56,964
<b><u>Fund 288 - Transportation System Special</u></b>			
Beginning fund balance (Audit 12/31/15)			156,138
Anticipated ending fund balance (12/31/16)			146,038
TOTAL ESTIMATED REVENUES	140,100		
TOTAL APPROPRIATIONS	140,100		
NET OF REVENUES/APPROPRIATIONS - FUND 288	0		
Anticipated ending fund balance (12/31/17)			146,038

SECTION 8: Periodic Financial Reports – The Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

SECTION 9: Budget Monitoring – Whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 10: Board Adoption – **Moved** by Enbody, seconded by Nordlund to adopt the foregoing resolution and General Appropriations Act.

Roll call vote: Yes: Kmetz, Rasmussen, Sroka, Keson, Enbody, Piper, and Nordlund.  
No: None.  
Absent: None.

Resolution declared adopted.

**Adopt 2017 Proposed Sewer and Water Fund Budgets**

<b><u>Fund 590 - Sewer Fund</u></b>			
Beginning fund balance (Audit 12/31/15)			1,714,693
Anticipated ending fund balance (12/31/16)			1,606,173
TOTAL ESTIMATED REVENUES	533,262		
APPROPRIATIONS			
Dept 536-Transmission & Distribution	97,247		
Dept 538-Administrative & General	430,495		
Dept 850-Employee Benefits	41,463		
TOTAL APPROPRIATIONS	569,204		
NET OF REVENUES/APPROPRIATIONS - FUND 590	(35,942)		
Anticipated ending fund balance (12/31/17)			1,570,231
<b><u>Fund 591 - Water Fund</u></b>			
Beginning fund balance (Audit 12/31/15)			4,669,156
Anticipated ending fund balance (12/31/16)			4,539,814
TOTAL ESTIMATED REVENUES	1,263,584		
APPROPRIATIONS			
Dept 536-Transmission & Distribution	165,498		
Dept 538-Administrative & General	1,070,895		
Dept 850-Employee Benefits	60,715		
TOTAL APPROPRIATIONS	1,297,108		
NET OF REVENUES/APPROPRIATIONS - FUND 591	(33,524)		
Anticipated ending fund balance (12/31/17)			4,506,290

**Resolution** presented by Kmetz, seconded by Piper, to adopt the foregoing 2017 Sewer and Water Fund Budgets.

Roll call vote: Yes: Nordlund, Piper, Enbody, Keson, Sroka, Rasmussen, and Kmetz.  
 No: None.  
 Absent: None.

Resolution declared adopted.