

**REGULAR MEETING****August 14, 2018****PERE MARQUETTE CHARTER TOWNSHIP BOARD**

held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Paul Keson; Clerk Rachelle Enbody; Treasurer Jacalyn Sroka; Trustees: Paul Piper, Andrew Kmetz, and Henry Rasmussen.

Board member absent: James Nordlund Sr.

Also present: Devon Hall, Jerry Bleau, Andy Larr, Larry Gaylord, Kelly Smith, and County Commissioners Steve Hull and Lew Squires.

Present for a portion of the meeting: Sheriff Kim Cole.

The meeting was called to order at 6:30 p.m. by the Supervisor. Invocation was given by Smith; Pledge of Allegiance was recited by all. The minutes of the July 10, 2018 meeting and the current agenda were approved by consent.

NEW BUSINESS: No new business.

COMMITTEE REPORTS: Planning Commission (Kmetz) – Meeting cancelled, no report.

EMPLOYEE REPORTS: Assessor (Hall) – Reported working with Western Land Services to update the GIS maps in the BS&A programs rather than going through Mason County, which will result in more timely updates.

Building/Zoning Administrator (Bleau) – Provided a report detailing permit activity for July 2018.

DPW/Water/Sewer Superintendent (Larr) – Reported receiving the new truck for the department; Reported the DEQ is requiring all water systems to have a way to track maintenance of water valves and fire hydrants; Larr has reviewed and found a company that sells the GPS marking unit with software that will track a vast majority of the information required by the DEQ. The total start-up for the system is approximately \$5,700.00 with annual software fees of \$1,250.00.

Fire Department (Gaylord) – Reported on forty-four responses in July 2018 and the 2018 totals are fifty-six runs above the 2017 totals.

Parks Manager / Code Enforcement (Smith) – Reported the campground passed the annual Health Department inspection; a ribbon-cutting / dedication ceremony is scheduled for this Friday at 3:00 pm for the new playground; reported improvements to the beach area at Buttersville Park that included the addition of a service drive, gate, and fencing; reported attending meetings for the DOW property acquisition with stakeholder groups, the National Parks Service, and MC Smith which are taking up quite a bit of time; turned in department request budgets and continuing with code enforcement work.

PUBLIC COMMENTS: Sheriff Cole reported on ninety-one calls for service in July 2018.

OFFICERS REPORTS: Clerk (Enbody) – Reported a record high August primary voter turnout. Enbody provided a list of current invoices for approval.

**Moved** by Enbody, seconded by Piper to approve payment of invoices totaling \$391,653.84. Motion carried.

Treasurer (Sroka) – Reported hiring a new assistant who is working out well; busy with utility and tax collection; reported residents are happy with the new meter system and the ability to notify system users of possible water leaks due to daily system monitoring.

Supervisor (Keson) – Reported he will be meeting with ITC Holdings regarding their project to update their wooden power poles with steel poles. ITC is using Harbison Walker as a staging area for the project. The project will span both Mason and Oceana counties and will take place on the eastern border of the Township. Reported working with Matt Biolette of Republic Services to find a solution for glass recycling which will no longer be picked up at curbside. Republic offered a suggestion to provide a recycling bin (location to be determined) to be used by the City of Ludington, City of Scottville and Pere Marquette Charter Township at an estimated cost of \$780.00 per month, per community. Keson asked board members if they felt if this was a service the Township needed to offer. The consensus was for Keson to continue to negotiate the costs with Republic for a more equitable solution.

Keson reviewed the Transportation System millage. The Transportation System Fund has been operating at .29 mills since 2008. Tax revenues have increased in recent years due to the upgrades to the Pumped Storage Facility. Keson notified members that he will be recommending that the 2018 millage rate for the Transportation System millage be decreased to .20 mills. Keson reported receiving two Notice of Authorization Permits from the DEQ. The first Notice is for a City of Ludington project to install a new larger storm water outfall structure to Pere Marquette Lake through the existing steel bulkhead of the north outlet channel. The second Notice is for a Dow Chemical Project to remove the existing pumphouse, intake and parking area/boat launch ramp from DOW property located on S. Pere Marquette Highway and to restore the site to a natural vegetated area.

ANNOUNCEMENTS: Buttersville Park Playscape Dedication will be held Friday, August 17, 2018 at 3:00 p.m. at Buttersville Park.

EXTENDED PUBLIC COMMENT: County Commissioners Lew Squires and Steve Hull reported on the most recent meeting of the Mason County Board of Commissioners.

ADJOURNMENT: The meeting was adjourned by the Supervisor at 7:24 p.m.

Rachelle D. Enbody, CMC, Township Clerk

Paul Keson, Township Supervisor