

**REGULAR MEETING
July 10, 2018**

PERE MARQUETTE CHARTER TOWNSHIP BOARD
held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Paul Keson; Clerk Rachelle Enbody; Treasurer Jacalyn Sroka; Trustees: Paul Piper, Andrew Kmetz, James Nordlund Sr., and Henry Rasmussen.
Also present: Devon Hall, Jerry Bleau, Andy Larr, Larry Gaylord, Kelly Smith, and County Commissioner Steve Hull.
Present for a portion of the meeting: Sheriff Kim Cole and Municipal Sales Manager Matt Biolette of Republic Services.

The meeting was called to order at 6:30 p.m. by the Supervisor. Invocation was given by Smith; Pledge of Allegiance was recited by all. The minutes of the June 26, 2018 meeting were approved by consent.

APPROVAL OF AGENDA: **Moved** by Keson, seconded by Enbody to add Item B. "**Consider Rate Increase for Recycling Services**" to the agenda and to approve the agenda as amended. Motion carried.

NEW BUSINESS: A. **Resolution to Appoint Officer Delegate to the 2018 MERS Annual Meeting** – The following **resolution** was presented by Piper, seconded by Rasmussen:

RESOLUTION TO APPOINT AN OFFICER DELEGATE
TO THE 2018 MERS ANNUAL MEETING

WHEREAS, the Municipal Employees' Retirement System (MERS) Annual Meeting will be held on October 4 and 5, 2018; and

WHEREAS, the governing body of each member municipality must appoint an officer delegate of the governing body for the purpose of selecting nominees to the Retirement Board and the transaction of such other business as the Retirement Board deems necessary; and

WHEREAS, MERS requires that the Officer Delegate shall be an officer member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative and /or executive branch of local government;

NOW, THEREFORE, BE IT RESOLVED, that the Pere Marquette Charter Township Board appoints Rachelle Enbody, Township Clerk / Benefit Plan Administrator, as Officer Delegate for the 2018 MERS Annual Meeting.

Resolution declared adopted.

B. **Consider Rate Increase for Recycling Services** – Keson explained that board members received information on the rate increase at the last meeting. The proposed contract language change will cover the current contract which expires in 2019. Matt Biolette, Municipal Services Manager for Republic Services explained that the request is due to sudden and extreme changes in the charges to process recycling, which is collected as part of the Township contract. Republic Services has calculated the cost to the Township to be an additional \$424.34 per month, based on the previous twelve-month average collection of 6.06 tons of recyclables collected per month within Pere Marquette Township. Keson noted that the increase equates to approximately .36 cents per household per month.

Moved by Nordlund, seconded by Sroka to allow Republic Services to apply the new rate increase for processing costs in the amount of \$424.34 per month effective September 1, 2018 and if needed, allow for a second increase to be applied when the notice comes from the Processor, as long as it does not exceed \$90.00 per ton without any further action by the Township Board. Furthermore, the Township Supervisor and Republic Services shall review this processing fee annually going forward for any needed increases or decreases. There are 1,180 residences that receive curbside pick-up services.

Motion carried.

PUBLIC COMMENTS: Sheriff Cole reported on eighty-two calls for service in June 2018.

COMMITTEE REPORTS: Planning Commission (Kmetz) – Meeting cancelled, no report.

EMPLOYEE REPORTS: Assessor (Hall) – Reported completion of the cost table migration for the assessing program; informed the board of the identification of issues found with the migration and the process to correct the assessing records found to have errors; preparing for July Board of Review.

Building/Zoning Administrator (Bleau) – Provided a report detailing permit activity for June 2018.

DPW/Water/Sewer Superintendent (Larr) – Reported completing the second quarter meter reads, noting that they are about halfway finished with the installation of the new meters; the Annual Water Quality Reports were published last week and another round of water sampling will be done tomorrow.

Fire Department (Gaylord) – Reported on thirty-five responses in June 2018 and year-to-date totals are twenty-eight runs above the 2017 year-to-date totals. The new fire truck should be here around the first of August.

Parks Manager / Code Enforcement (Smith) – Reported a good Fourth of July; picked up the new tractor which was approved at the last meeting and has already used it for pulling the beach cleaner and filling in the driveway area; reported a cracked water pipe under the new playground which was repaired with water being out for only a few hours; working with Bleau on some zoning issues and working towards getting those issues in compliance.

Personnel Committee (Piper) – Reported meeting to consider a permanent, part-time position for an assistant to the Supervisor and meeting with the Treasurer for the appointment of a new deputy treasurer position as the current deputy will be retiring this month.

OFFICERS REPORTS: Clerk (Enbody) – Reported the Election Commission met to appoint election inspectors for the August 7, 2018 primary election; the public test of the election equipment is scheduled for July 25th at 9:00 a.m.; Enbody will be conducting a training of all new inspectors within the county, training of PM inspectors which will involve a review of election procedures, the new equipment and the new Electronic Poll Books, and will assist with the recertification training of all inspectors; the Clerk's office has been busy with absentee ballots. Enbody provided a list of current invoices for approval.

Moved by Enbody, seconded by Kmetz to approve payment of invoices totaling \$177,984.02. Motion carried.

Treasurer (Sroka) – Reported summer tax bills have been mailed; working on second quarter water billing; interviewing for the deputy treasurer position and will be making a decision this week; attended the court hearing for the striking of uncollectable delinquent personal property taxes.

Supervisor (Keson) – Reported receiving an Access Agreement from Dow Chemical Company in order to complete well testing on township properties; reported dealing with a lot of code enforcement issues and is glad that the new zoning official is here to take care of the issues; reported that the Lakeshore Drive road project will take place after Labor Day; the Road Commission has appointed Mary Samuels as interim manager; preparing for the July Board of Review.

ANNOUNCEMENTS: The Mason County Township Officers Association Meeting is scheduled for Thursday, July 19, 2018 at 7:30 p.m., hosted by Custer Township at the Mason County Eastern Elementary all-purpose room.

EXTENDED PUBLIC COMMENT: County Commissioner Steve Hull reported on the most recent meeting of the Mason County Board of Commissioners.

ADJOURNMENT: The meeting was adjourned by the Supervisor at 7:12 p.m.

Rachelle D. Enbody, CMC, Township Clerk

Paul Keson, Township Supervisor