

REGULAR/COMMITTEE OF THE WHOLE MEETING
June 26, 2018

PERE MARQUETTE CHARTER TOWNSHIP BOARD
held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Paul Keson; Clerk Rachele Enbody; Treasurer Jacalyn Sroka; Trustees: Paul Piper, Andrew Kmetz, James Nordlund Sr., and Henry Rasmussen.
Board member absent: None.
Also present: Andy Larr and Kelly Smith.

The meeting was called to order at 6:30 p.m. by the Supervisor. Invocation was given by Smith; Pledge of Allegiance was recited by all. The agenda was approved by consent.

The following amendment was offered for the June 12, 2018 minutes: Under Item C. Consider Establishing Salary and Hiring of Building Inspector / Zoning Administrator: The third sentence should read "Keson noted that Mr. Bleau is a registered code official with thirty years of experience in the building industry ~~and~~ and ten years of experience as a building inspector and plan reviewer."

Moved by Piper, seconded by Nordlund to approve the minutes from June 12, 2018 as amended. Motion carried.

NEW BUSINESS: A. **Consider Engineering Services** – Board members reviewed four proposals for professional engineering and construction services for the Rasmussen Road sanitary sewer extension project. The purpose of the project is to extend sanitary sewer along Rasmussen Road in conjunction with the Mason County Road Commission's road reconstruction project.

| ENGINEERING FIRM | DESIGN ENGINEERING | CONSTRUCTION ENGINEERING | TOTAL ENGINEERING |
|-----------------------|--------------------|--------------------------|-------------------|
| Spicer Group | \$19,800.00 | \$31,800.00 | \$51,600.00 |
| Prein & Newhof | \$12,500.00 | \$22,500.00 | \$35,000.00 |
| Fleis & Vandenbrink | \$14,300.00 | \$20,000.00 | \$34,500.00 |
| Nordlund & Associates | \$9,000.00 | \$10,000.00 | \$19,000.00 |

Moved by Rasmussen, seconded by Kmetz to accept the proposal from Nordlund and Associates in the amount of \$19,000.00 for professional engineering and construction services for the Rasmussen Road sanitary sewer extension.

Motion carried with Nordlund abstaining.

B. **Consider Equipment Purchase** – Board members reviewed four quotes for a tractor with a loader for the Parks Department. The 2018 Capital Improvement Plan includes \$41,000.00 for the purchase of a multi-use tractor for the Parks Department. Parks Manager Smith recommended the purchase of the Kubota model.

| VENDOR | MODEL | QUOTE |
|-------------------------|-------------|-------------|
| Louis Gelder & Sons | New Holland | \$37,700.00 |
| Louis Gelder & Sons | Mahindra | \$33,700.00 |
| Bader & Sons | John Deere | \$44,175.43 |
| Freeman Creek Equipment | Kubota | \$40,400.00 |

Moved by Nordlund, seconded by Rasmussen to purchase the Kubota model from Freeman Creek Equipment in the amount of \$40,400.00 for the purchase of a tractor for the Parks Department.

Motion carried.

C. **Presentation of New Election Equipment** – Enbody gave a presentation of the new election equipment that will be used for the first time in the August 2018 primary election.

COMMITTEE OF THE WHOLE: **Moved** by Keson, seconded by Enbody to move into Committee of the Whole at 7:14 p.m. Motion carried. Various topics discussed with no action taken:

Keson reported that he was contacted by Republic Services and that they are requesting an increase in the contract rate due to sudden and extreme changes in the charges to process recycling. The additional costs are calculated to be an additional \$424.34 per month to go into effect September 1, 2018. This matter will come before the board for formal action at a future meeting.

Keson reported that he was contacted by an investor that is interested in purchasing three lots (9, 10, & 11) in the First Street Business Park. The investor is currently viewing other properties in the area but stated he would be willing to offer \$25,075.00 per acre for the First Street Business Park properties. If a formal offer is made it will come before the board for formal action at a future meeting.

Keson informed the board that Amber Township Supervisor, Jim Gallie obtained a quote for a speed trailer that would be shared between Amber and Pere Marquette Townships. The cost of the speed trailer is \$7,839.00, which would also be split between the townships. Keson stated that Gallie is waiting to see if the County is interested in purchasing an additional speed trailer and will place the order once the County has made a decision.

Keson asked board members if they had interest in purchasing five parcels located on South Pere Marquette Highway. The intent of the purchase would be to improve the corridor, which is highly visible as people enter the community. Keson presented a comparable property and sale price for reference. The property owner suggested a selling price of \$400,000.00. The comparable neighboring property has an accepted offer at \$190,000.00. Board members agreed to allow Keson to negotiate a purchase price based upon the information presented.

Keson reported that the purchase agreement for the sale of the Pere Marquette Memorial property was signed by the Township and the Father Marquette Memorial Association and the sale of the property is proceeding.

Moved by Keson, seconded by Kmetz to return to regular session at 7:50 p.m. Motion carried.

ADJOURNMENT: The meeting was adjourned by the Supervisor at 7:52p.m.

Rachelle D. Enbody, CMC, Township Clerk

Paul Keson, Township Supervisor