

**REGULAR MEETING****April 9, 2019****PERE MARQUETTE CHARTER TOWNSHIP BOARD**

held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Paul Keson; Clerk Rachelle Enbody; Treasurer Jacalyn Sroka; Trustees: Andrew Kmetz, James Nordlund Sr., and Henry Rasmussen.

Board member absent: Trustee Paul Piper.

Also present: Jerry Bleau, Andy Larr, Larry Gaylord, and Kelly Smith.

Present for a portion of the meeting: Sheriff Kim Cole, Matt Biolette (Republic Services), and Fran Kalchik.

The meeting was called to order at 6:30 p.m. by the Supervisor. Invocation was given by Smith; Pledge of Allegiance was recited by all. The minutes from the regular meeting on March 12, 2019 and the current agenda were approved by consent.

**COMMUNICATIONS:** Board members each received a copy of a communication from the Michigan Townships Association to determine if there is an interest among members in indicating a policy preference on whether or not elective Michigan township offices should be non-partisan. Enbody reported a communication was received from Charter Communications notifying the township that as a result of an internal restructuring that occurred on March 1, 2019, that Spectrum Mid-America, LLC, now holds the cable franchise in the community,

**NEW BUSINESS: A. Consider Agreement to Extend Solid Waste Collection and Recycling Agreement** – Board members reviewed the original 1992 Solid Waste Collection and Recycling Service Agreement and the current Agreement to Extend Solid Waste Collection & Recycling Agreement. The current five-year agreement expires in September of 2019. Matt Biolette of Republic Services reviewed the updated agreement and explained that it is for a renewal term of five years beginning September 1, 2019 and expiring on August 31, 2023. The collection rate for mixed refuse and recyclables will increase 2.5% annually for the duration of the agreement. The recycling program will change to a ninety-six gallon recycling container to be collected once per month. The annual spring clean-up will be changed to a monthly collection of two bulky items per residential home on the first collection day of each month. Additional mixed refuse bag stickers will increase to \$2.00 per sticker and bulky item stickers will increase to \$5.00 per sticker. Keson added that the original Solid Waste Collection and Recycling Service Agreement was reviewed and language in the Agreement was updated to amend obsolete definitions and language. The original Agreement remains the same but will require approval of the updates.

**Moved** by Nordlund, seconded by Rasmussen to authorize the Supervisor and Clerk to enter into a five-year Agreement to Extend Solid Waste Collection and Recycling Agreement with Republic Services that includes annual rate increases of 2.5% for the duration of the Agreement and to approve the updated language changes to the original Agreement.

Motion carried.

**B. Consider Vehicle Purchase** – Keson explained that Bleau had approached the personnel committee and the board to consider the purchase of a township vehicle that could be used by personnel for travel purposes, rather than using their own personal vehicles. Keson stated that the township has paid more than \$7,800.00 in mileage expenses over the past eighteen months for township personnel. Lease options were reviewed but were not cost effective. Keson is recommending the purchase of a 2015 Subaru Crosstrek from a private individual with 12,000 miles at a cost of \$19,900.00

**Moved** by Rasmussen, seconded by Sroka to authorize the purchase of a 2015 Subaru XV Crosstrek for a total purchase price of \$19,900.00.

Motion carried.

**C. Consider Contract for Assessing Services** – Board members reviewed the proposed contract for assessing services with David Swinson. Keson explained that due to the complexity of the assessment of the Pumped Storage Facility, the Township must use a Level 4 Assessor. Swinson has been performing assessment services for the Township since 1999. This is a one-year contract for the 2020 assessment year with an increase to the annual amount from \$16,000.00 to \$19,800.00. A portion of the cost is shared by Summit Township for their portion of the assessment of the Pumped Storage Facility. The contract also allows for an extension for years 2021 and 2022 upon written agreement of both parties.

**Moved** by Rasmussen, seconded by Kmetz to enter into a one-year Contract for Assessing Services with David Swinson, MMAO (4) for the assessment of the Consumers Energy/Detroit Edison Pumped Storage Plant and the Michigan Power Limited Plant for the 2020 assessment year for the amount of \$19,800.00 and to authorize the Supervisor and Clerk to sign the agreement on behalf of the Township.

Motion carried.

**D. Resolution to Approve Changes to Street Lighting Contract** – Keson received notification from Consumers Energy requesting to change two of the current streetlights from suspended to pole mounted LED lighting at the corners of Jebavy Drive and US 10 and Meyers Road and US 10. These changes to the lighting service require board approval.

The following **Resolution** was offered by Nordlund and supported by Rasmussen:

**RESOLUTION AUTHORIZATION FOR CHANGE IN STANDARD STREET LIGHTING CONTRACT**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of Pere Marquette, dated 5/1/1980, in accordance with the Authorization for Change in Standard Lighting Contract dated 3/8/2019, heretofore submitted to and considered by this board and;

RESOLVED, further, that the Supervisor and Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

Resolution declared adopted.

PUBLIC COMMENT: Sheriff Cole reported on 37 calls for service in March 2019.

COMMITTEE REPORTS: Planning Commission (Kmetz) – Reported the Planning Commission conducted and approved three site plan reviews and completed the review of the zoning ordinance re-write. Bleau added that the Planning Commission would like to hold a joint meeting with the township board to review the final draft of the updated zoning ordinance. Bleau will coordinate the meeting of the two board/commission(s) and a meeting notice will be posted and will be sent to all members once a date has been finalized.

Finance Committee (Keson) – Reported the finance committee met to review quotes for tiling the showers at the campground and approved the low estimate from White Lake Flooring in the amount of \$8,272.00

EMPLOYEE REPORTS: Assessor (Hall) – Absent (excused).

Building/Zoning Administrator (Bleau) – Provided a report detailing permit activity for March 2019. Bleau noted it has been busy so far this year with new home numbers exceeding last year's total. Commercial numbers are expected to exceed 2017 totals.

DPW/Water/Sewer Superintendent (Larr) – Reported completing the first quarter meter reads and intends to focus on getting the remaining residential meters replaced with meters from the new system. Reported assisting the road commission during the recent rain/thaw to alleviate flooding issues. A new brush collection area was created in the First Street Business Park. Spring leaf collection began this week and will continue into May.

Fire Department (Gaylord) – Reported on twenty-six responses in March of 2019, with year-to-date totals at nineteen runs behind 2018 totals. The new airpacs have been received and firefighters received training on the new equipment.

Parks Manager / Code Enforcement (Smith) – Reported that park reservations began April 1<sup>st</sup> for the first half of the camping season and reservations for the second half of the season took place on April 8<sup>th</sup>. Leaf clean-up is taking place in the parks in preparation for the season. The dock at Sutton's Landing was refurbished over the winter by the DPW. The park wells have been chlorinated in anticipation for testing next week. New tile work will be scheduled for the campground showers.

OFFICERS REPORTS: Clerk (Enbody) – Enbody provided first quarter financial reports to the trustees. Reported the Election Commission met prior to the board meeting to appoint election inspectors for the May 7<sup>th</sup> special school election. Enbody provided a list of current invoices for approval.

**Moved** by Enbody, seconded by Rasmussen to approve payment of invoices totaling \$206,043.57. Motion carried.

Treasurer (Sroka) – Reported completing the first quarter water and sewer billing and attending her first Michigan Townships Association conference.

Supervisor (Keson) – Keson reported being contacted by Consumers Energy to request an above ground easement for tree maintenance around power lines that will be installed on township property. Keson stated he wanted to make board members aware that he has been approached and is researching the matter further before bringing it to the board for a decision. Keson informed board members that the road contracts for 2019 came in very close to the original quotes. Any additional road projects for 2019 will come before the board for approval. Keson is reviewing the agreement with Sync Wave for leasing space on the water tower. Keson stated that the personnel committee will need to meet to review the job description for the DPW assistant that will be retiring this year and to review changes to the pay scale for the Fire Department. The closing for the Great Lakes Fisheries property in the First Street Business Park took place on Friday, April 5, 2019.

ANNOUNCEMENTS: The Mason County Township Officers meeting is scheduled for Thursday, April 18, 2019 at 7:30 p.m. hosted by Grant Township.

EXTENDED PUBLIC COMMENT: Fran Kalchik asked if there had been any further discussion on thinning the deer herd in Juniper Hills.

ADJOURNMENT: The meeting was adjourned by the Supervisor at 7:30 p.m.

Rachelle D. Enbody, CMC, Township Clerk

Paul A. Keson, Township Supervisor

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